BID FORM

# MISSOURI DEPARTMENT OF TRANSPORTATION

GENERAL SERVICES 830 MoDOT DRIVE-P.O. BOX 270 **JEFFERSON CITY, MO 65109** 

REQUEST NO.		2-101130BT
DATE		November 15, 2010
PAGE NO.	1	NO. OF PAGES

SEALED BIDS, SUBJECT TO THE ATTACHED CONDITIONS WI	LL
BE RECEIVED AT THIS OFFICE UNTIL	

BIDS TO BE BASED F.O.B. MISSOURI DEPARTMENT OF TRANSPORTATION

Submit net bid as cash discount stipulations will not be considered 2:00 p.m., Local Time, November 30, 2010 Various MoDOT Locations AND THEN PUBLICLY OPENED AND READ FOR FURNISHING THE FOLLOWING SUPPLIES OR SERVICES. DEFINITE DELIVERY DATE SHOULD BE SHOWN. THE BIDDER MUST SIGN AND RETURN BEFORE DATE AND TIME SET FOR OPENING. ALL BIDS SHOULD BE EXTENDED AND TOTALED. BUYER TELEPHONE: Brenda Tyree 573-751-7482 **BUYER EMAIL:** Brenda.Tyree@modot.mo.gov SUPPLIES OR SERVICES TRAFFIC MARKING PAINT To establish a contract to furnish "Traffic Marking Paint" with an effective date of Notice to Proceed and ending December 31, 2011 in accordance with the following pages. Return sealed bid to the address shown at the top of this page. (SEE ATTACHED FOR CONDITIONS AND INSTRUCTIONS) In compliance with the above Request For Bid, and subject to all conditions thereof, the undersigned bidder agrees to furnish and deliver any or all the items on which prices were bid within the timeframe specified herein, after receipt of formal purchase order. Firm Name: Date: Telephone No.: Address: Fax No.: By (Signature): Type/Print Name **Email Address:** 

Title:

certified?

Is your firm WBE

Form E-103 (Rev. 11-04)

Yes

Is your firm MBE

certified?

# 1. INTRODUCTION AND GENERAL INFORMATION

# 1.1 Introduction:

1.1.1 This Request for Bid seeks bids from qualified organizations to provide traffic marking paint located throughout the State of Missouri with an effective contract period of Notice to Proceed through December 31, 2011, to the Missouri Highways and Transportation Commission (MHTC) and Missouri Department of Transportation (MoDOT). Each bid must be mailed in a sealed envelope to Ms. Brenda Tyree, General Services Procurement Unit, 830 MoDOT Drive, P.O. Box 270, Jefferson City, Mo 65109, or hand-delivered in a sealed envelope to the General Services Procurement Office in the Highway and Transportation Building at 830 MoDOT Drive, Jefferson City, Missouri. All questions regarding the RFB shall be submitted to Ms. Brenda Tyree. Bids must be returned to the office of Ms. Brenda Tyree no later than 2:00 p.m., CST, November 30, 2010.

# **RFB Coordinator:**

Ms. Brenda Tyree, Senior Procurement Agent Missouri Department of Transportation 830 MoDOT Drive Jefferson City, MO 65109

PHONE:

573-751-7482

FAX:

573-526-1218

#### 1.2 General Information:

- 1.2.1 This document constitutes an invitation for competitive, sealed bids for the procurement of traffic marking paint as set forth herein.
- 1.2.2 Organization This document, referred to as a Request for Bid (RFB), is divided into the following parts:
  - 1) Introduction and General Information
  - 2) Scope of Work
  - 3) Bid Submission
  - 4) Pricing Page(s)
  - 5) Attachment A & B

Attachment A - MGS specifications - (Click on separate link to view Attachment)

Attachment B - State Map of Missouri - (Click on separate link to view Attachment)

- 6) Signature Pages
- 7) Terms and Conditions

# 1.3 Background Information:

- 1.3.1 Two of the components of the 5 year direction at MoDOT are:
  - > Keep major roads in good condition
  - > Keep customer satisfaction high
- 1.3.2 In keeping with the 5 year direction, MoDOT has set a goal of having all major roads striped by Memorial Day. Memorial Day is the "start" of the tourist season and MoDOT wants all major roads in the best condition for drivers.
- 1.3.3 MoDOT realizes this is a very aggressive striping goal. In order to meet this goal, it is critical that MoDOT has sufficient materials. Based on the line miles needing to be striped before Memorial Day, MoDOT is estimating the following will be needed on a statewide basis.

Material	Quantity	Percent of Annual Estimate
White Paint	347,700 gallons	51.2%
Yellow Paint	243,200 gallons	37.7%

- 1.3.4 In order for MoDOT to complete major road striping, MoDOT will need to have the estimated quantities of materials listed above delivered to the various MoDOT locations by May 16, 2011.
- 1.3.5 MoDOT may begin ordering materials as soon as contracts are finalized. Paint in bulk delivery will be ordered to fill tanks and paint in totes delivery will likely be ordered to supplement the bulk storage.

  MoDOT will issue final orders for Pre-Memorial Day delivery no later than May 1, 2011.

# 2. SCOPE OF WORK

# 2.1 General Requirements:

- 2.1.1 The contractor shall provide traffic marking paint on an as needed, if needed basis for the Missouri Highway and Transportation Commission (MHTC) and Missouri Department of Transportation (MoDOT), in accordance with the provisions and requirements stated herein.
- 2.1.2 The contractor shall provide all deliverables/services to the sole satisfaction of the MoDOT.
- 2.1.3 The contractor shall agree and understand the gallons of traffic marking paint specified herein is the estimated requirement for the striping season and is based on ideal conditions and therefore, subject to change due to weather and mechanical problems that may develop during the course of the striping season. MoDOT estimates, but does not guarantee, that the estimated quantities specified herein may be required/purchased.
- 2.1.4 MoDOT reserves the right to obtain "like or similar" products as specified herein from other manufacturers, exclusive of the contract, when use of such products is deemed in the best interest of the MoDOT.
- 2.1.5 Unless otherwise specified herein, the contractor shall furnish all material, labor, facilities, equipment, and supplies necessary to provide the deliverables/services required herein.

# 2.2 Specific Requirements:

- 2.2.1 The contractor shall insure all materials, equipment, and/or services comply with the Specifications #MGS-91-06N (Attachment A) and any other provisions outlined in the solicitation document.
- 2.2.2 The contractor shall insure that all containers are labeled with the appropriate hazardous material marking in accordance with the U.S. Department of Transportation regulation 173.115.
- 2.2.3 The contractor shall agree and understand that each bulk storage tank site may require an initial fill up.
  - a. Actual quantities shall be ordered on an as needed basis, and delivery dates shall be subject to district notification.
- 2.2.4 Prior to providing the traffic marking paint as specified herein, the contractor shall insure the contractor's tankers or totes are cleaned to insure no loose particles of paint are passed into MoDOT's striping equipment.

# 2.3 Field Performance Requirements:

- 2.3.1 The contractor shall provide traffic marking paint which meets the following minimum field performance requirements.
  - a. No-Track Time/Field Drying Time Requirements The reflectorized line, when applied with the provided ratio of specified glass spheres to binder, 15 mils and 8 pounds of beads per gallon, shall dry to no tracking in 3 minutes or less. The line for the test shall be applied with MoDOT's equipment as to the paint and equipment manufacturer's recommendation which is not to exceed 120° F maximum at the heat exchanger. The 3 minute time shall not be exceeded under any humidity conditions provided that the pavement is dry and the pavement temperature is between 60°F and 120°F. "No Tracking in 3 minutes" shall be the time, not to exceed 3 minutes, required for the line to withstand the running of a standard automobile over the line at a speed of approximately 40 mph, simulating a passing procedure without tracking of the reflectorized line when viewed from a distance of 50 feet.

- b. Over Spray Requirements Overspray is defined as that amount of paint that is beyond the width of the line being applied. The reflectorized line, when applied with the provided ratio of specified glass spheres to binder, 15 mils and 8 pounds of beads per gallon, shall not have overspray exceeding one-half inch on either side of the applied line. The line for the test shall be applied with MoDOT's equipment as to the paint and equipment manufacturer's recommendation, which is not to exceed 120°F maximum at the heat exchanger. The line will be applied at paint pressures ranging from 1000 to 1200 psi. Tip sizes used in the paint application guns shall be used to accomplish the width of the applied line that is required. Overspray shall be measured within 15 minutes of the line being applied and documented with photographs showing the line and the measurement.
- c. Striper Paint Flow Requirements Striper paint flow requirements are a measure of how well the paint flows through MoDOT's striping application trucks. This measure evaluates the amount of cleaning of the truck paint system required.
- d. During normal striping operations, the paint shall not cause the striper to require cleaning of the paint filter system more than once per 10-hour day or per 1,500 gallons of paint applied per color whichever is greater. The paint filters used shall be the standard 60 mesh filters included by the manufacturer of the striping truck.
- e. The MoDOT striping trucks are thoroughly cleaned prior to the start of the striping season. Bulk paint systems shall be thoroughly cleaned in at least two-year intervals.

# 2.4 Delivery Requirements:

- 2.4.1 The contractor shall deliver traffic marking paint as specified herein to all MoDOT Districts located throughout the State of Missouri (Attachment B). The contractor shall deliver such traffic marking paint F.O.B. destination.
- 2.4.2 The contractor shall not deliver any traffic marking paint to MoDOT until being notified by MoDOT by telephone or purchase order.
- 2.4.3 The contractor shall have a maximum of 8 full working days from time of notification to deliver traffic marking paint. Full working days shall be defined as a 24 hour period, Monday through Friday, excluding Saturday, Sunday, and Holidays.
  - a. In the event traffic marking paint is not delivered within the 8 full working day period, MoDOT shall be compensated at a rate of \$500 per day until the traffic marking paint is delivered.
- 2.4.4 The contractor shall agree and understand that any traffic marking paint that has been contaminated with any form of material or constituents not approved for use or any traffic marking paint pumped into MoDOT's storage tanks, thus causing existing traffic marking paint to be contaminated, shall be disposed of by the contractor.
  - a. The contractor shall be responsible for cleaning MoDOT's storage tanks and related plumbing at no additional cost.
  - b. Replacement with acceptable material shall be delivered within 8 full working days.
  - c. If replacement traffic marking paint is not delivered within an 8 full working day period, the contractor shall compensate MoDOT at a rate of \$500 per day until the traffic marking paint is delivered.
- 2.4.5 The contractor shall deliver traffic marking paint in bulk or totes. When delivering traffic marking paint in bulk, the contractor shall deliver traffic marking paint using a tanker truck. MoDOT reserves the right to request portions of the traffic marking paint specified for delivery to their locations to be delivered in totes rather than bulk. Some of these totes shall be used as back up supplies on hand and may not be returned to the contractor until the end of the striping season.

- a. Tanker truck delivery Bottom port loading and unloading shall be required. MoDOT shall furnish the necessary hoses and pumps to unload the tanker into MoDOT's 10,000 gallon traffic marking paint tanks at the designated delivery sites.
  - 1) The minimum bulk delivery for one (1) color shall be 3,000 gallons unless a smaller quantity is ordered. MoDOT personnel shall pump the traffic marking paint from the contractor's tanker trucks.
  - 2) Verification of the amount of traffic marking paint delivered shall be based on a weight ticket from a certified scale and using the weight per gallon as established by the MoDOT laboratory.
  - Traffic marking paint arriving by tanker truck shall be delivered within 24 hours from the time of loading. Traffic marking paint arriving at the designated MoDOT site after 24 hours of loading will be rejected.
- b. Tote delivery Delivery by totes shall be an option for each district.
  - 1) Totes shall be off-loaded at the locations specified by MoDOT.
  - 2) Empty totes shall remain at the MoDOT location that received the tote until MoDOT notifies the contractor there are sufficient quantities of empty totes to be picked up.
  - 3) The contractor shall pick up empty totes at no additional cost to MoDOT.
- 2.4.6 In the event MoDOT delays the contractor from unloading material, the contractor shall be compensated at the rate of \$24.00 per hour, computed to the nearest 15 minutes (One hour and 30 minutes shall be allowed for unloading material free of demurrage).
  - a. If the contractor's material does not arrive at the time specified, the contractor shall compensate MoDOT at a rate of \$80.00 per hour, computed to the nearest 15 minutes.
  - b. If the contractor arrives prior to the specified time of delivery, unloading shall begin as soon as practical and allowed unloading time shall start when actual unloading begins, or at the specified arrival time, whichever is the earliest.
- 2.4.7 The contractor shall agree and understand that when more than one shipment of traffic marking paint is ordered for the same general location on the same day, the first shipment to arrive shall be unloaded first.
  - a. If an earlier scheduled shipment does not arrive at the scheduled time, no demurrage shall be due the contractor on subsequent shipments, unless more than one hour and 30 minutes is required to unload each subsequent shipment.
  - b. If a shipment that did not arrive at the scheduled time arrives after unloading has begun on a subsequent shipment, the late shipment shall not be unloaded until all "on time" shipments have been unloaded. Demurrage due MoDOT shall be discontinued on the "late" shipment while the "on time" shipments are being unloaded.
  - c. Unloading of an earlier scheduled shipment shall not begin after 2:30 P.M. and demurrage due to MoDOT shall be discontinued at that time.
  - d. The contractor shall agree and understand the traffic marking paint belongs to the contractor and is the contractor's responsibility.

# 2.5 Additional Requirements:

- 2.5.1 The contractor shall furnish the truck driver a copy of the bill of lading, manifest or truck ticket that is to be presented to MoDOT personnel at destination prior to unloading. A copy is also to be available to the MoDOT representative at the shipping point. The bill of lading, manifest or truck ticket shall show the following information: Type and color of traffic marking paint, batch or lot number, purchase order number, truck number, weights of truck before and after loading, destination, date and time loaded, name and location of source and a certification statement.
- 2.5.2 The contractor shall retain all records throughout the duration of the contract and for a period of three (3) years following the final payment by MoDOT to the contractor, including, but not limited to, shipping tickets, invoices, and batch tickets, indicating the origin and components of every batch of traffic marking paint provided under the contract. The contractor shall make these records available to MoDOT upon request and without cost to MoDOT, Federal Highway Administration, or their designees. In addition, the contractor shall compile and provide to MoDOT any other documentation MoDOT deems necessary to determine the origin, ingredients, and components of each batch of traffic marking paint.
- 2.5.3 The contractor shall include a certified batch card with each sample submitted to the Central Laboratory located at 1617 Missouri Blvd, Jefferson City, MO 65109, that clearly shows the date and time of manufacture and the manufacturer's batch or lot number. The batch card shall include the exact formulation used to manufacture the batch or lot of traffic marking paint represented. The quantity in pounds of each constituent or raw material used in the manufacture of that batch shall be listed on the card, along with the manufacturer and lot number for that constituent. If a batch or lot is composed of different mixers or blend tanks of traffic marking paint that are combined to create a single batch or lot for shipping, the quantities of each constituent shall be shown for each mixer or blend tank of traffic marking paint produced. In addition, the batch card shall show the following certification statement:

This is to certify that the paint in this shipment complies with Missouri Department of Transportation specifications for acrylic waterborne traffic marking paint and that this paint is formulated to the exact formula as that applied to the National Transportation Product Evaluation Program (NTPEP) test deck used to qualify the paint.

# 2.6 Liquidated Damage Requirements:

- 2.6.1 The contractor shall agree and understand that providing traffic marking paint in accordance with the requirements stated herein is considered critical to the efficient operations of the MoDOT. However, since the amount of actual damages would be difficult to establish in the event the contractor fails to comply with the contractual requirements, the contractor shall agree and understand that the percentages identified below as liquidated damages shall be reasonable and fair under the circumstances.
  - a. In the event the contractor fails to provide traffic marking paint in accordance with the contractual requirements specified herein, the contractor shall agree and understand that MoDOT shall solely determine which of the following percentages of deduction shall be assessed against the contractor for the contractor's noncompliance, and such shall be final and without recourse.

	Deduction Rate Table
Minor	5 %
Slight	10 %
Moderate	25 %
Severe	50 %

- b. The contractor shall agree and understand that in the event 10 or more batches in a contract year are determined not to comply with the contractual requirements, MoDOT reserves the right to increase the percentages listed above.
- c. The contractor shall agree and understand that such liquidated damages shall either be deducted from the total amount due the contractor or paid by the contractor as a direct payment to the MoDOT, at the sole discretion of the MoDOT.
- d. The contractor shall understand that the liquidated damages described herein shall not be construed as a penalty.
- e. The contractor shall agree and understand that all assessments of liquidated damages shall be in addition to, not in lieu of, the rights of the State of Missouri to pursue other appropriate remedies.
- f. The contractor shall understand and agree that all assessments of liquidated damages shall be within the discretion of each District as a separate entity, and shall be in addition to, not in lieu of, the rights of the State of Missouri to pursue other appropriate remedies. The contractor shall understand and agree that each District's decision shall be individual, final, and without recourse.

# 2.7 Invoicing and Payment Requirements:

- 2.7.1 The contractor shall submit an itemized invoice to the applicable requesting address for the completion of deliverables, as specified herein.
- 2.7.2 Each invoice should be itemized in accordance with items listed on the purchase order and/or contract. The statewide financial management system has been designed to capture certain receipt and payment information. Therefore, each invoice submitted must reference the purchase order number and must be itemized in accordance with items listed on the purchase order. Failure to comply with this requirement may delay processing of invoices for payment.
- 2.7.3 The contractor shall be paid in accordance with the firm, fixed prices stated on the pricing page(s) of this document after completion of deliverables specified herein and acceptance by MoDOT.
- 2.7.4 Other than the payment specified above, no other payments or reimbursements shall be made to the contractor for any reason whatsoever.
- 2.7.5 MoDOT is exempt from paying Missouri Sales Tax, Missouri Use Tax and Federal Excise Tax. However, the contractor may themselves be responsible for the payment of taxes on materials they purchase to fulfill the contract. A Federal Excise Tax Exemption Certificate will be furnished to the successful bidder upon request.
- 2.7.6 Unless otherwise provided for in the solicitation documents, payment for all equipment, supplies, and/or services required herein shall be made in arrears. The Missouri Highways and Transportation Commission (MHTC) shall not make any advance deposits.
- 2.7.7 The MHTC assumes no obligation for equipment, supplies, and/or services shipped or provided in excess of the quantity ordered. Any authorized quantity is subject to the MHTC's rejection and shall be returned at the contractor's expense.
- 2.7.8 The MHTC reserves the right to purchase goods and services using the state-purchasing card.

# 2.8 Other Contractual Requirements:

- 2.8.1 Contract Period The contract shall commence from the date of award until December 31, 2011 with up to two (2) one-year renewal option periods. If the option for renewal is exercised by MoDOT, the contractor shall agree to all terms and conditions of the RFB and all subsequent amendments. Renewal options are at the sole discretion of MoDOT.
- 2.8.2 Renewal Periods If the option for renewal is exercised by MoDOT, the contractor shall agree that the prices for the renewal period shall not exceed the maximum price for the applicable renewal period stated herein.
  - a. If renewal prices are not provided, the prices during renewal periods shall be the same as during the original contract period.
  - b. MoDOT does not automatically exercise its option for renewal based upon the maximum price and reserves the right to offer or to request renewal of the contract at a price less than the maximum price stated.
  - c. In the event MoDOT exercises its option(s) to renew the contract, the requirements for future years shall be basically similar.
- 2.8.3 Escalation Clause In the event the contractor requests a price increase during the contract period (original contract period or contract renewal period), the contractor must provide a written request and documentation justifying the need for a price increase, and the amount of such price increase. MoDOT will review the contractor's written request and documentation, and decide if a price increase is to be granted at that particular time. The contractor shall understand and agree that MoDOT's decision shall be final and without recourse.
  - a. No price increase shall be granted during the first 3 months of the original contract period, or if applicable, first 3 months of a contract period for a renewal.
  - b. In the event a price increase is granted due to an approved escalation, the renewal percentage shall be based upon the current contract value.
- 2.8.4 Contract Bond In the event a price increase is granted due to an approved escalation, the contractor shall increase their 100% contract bond, as specified elsewhere herein, to reflect the current contract value.
- 2.8.5 Inspection Specifications MoDOT reserves the right to inspect the material at the point of manufacture, intermediate storage point, or at a destination which shall be at the discretion of MoDOT.

#### 3. BID SUBMISSION

## 3.1 Bid Submission Information:

- 3.1.1 All bids must be received in a sealed envelope clearly marked "Traffic Marking Paint".
- 3.1.2 All bids must be received at the following address no later than November 30, 2010 at 2:00 p.m., CST.

The Missouri Department of Transportation General Services – Procurement Division Attn: Brenda Tyree 830 MoDOT Drive Jefferson City, MO 65109

3.1.3 The bidder may withdraw, modify or correct his bid after it has been deposited with the Department provided such request is submitted in writing and received at the location designated for the bid opening prior to the time specified for opening bids. Such a request received as specified will be attached to the bid and the bid will be considered to have been modified accordingly. No bid may be modified after the time specified for the opening of bids.

# 3.1.4 Open Competition / Request For Bid Document:

- a. It shall be the bidder's responsibility to ask questions, request changes or clarification, or otherwise advise MoDOT if any language, specifications or requirements of an RFB appear to be ambiguous, contradictory, and/or arbitrary, or appear to inadvertently restrict or limit the requirements stated in the RFB to a single source. Any and all communication from bidders regarding specifications, requirements, competitive bid process, etc., must be directed to the buyer from MoDOT, unless the RFB specifically refers the bidder to another contact. Such communication should be received at least three (3) working days prior to the official bid opening date.
- b. Every attempt shall be made to ensure that the bidder receives an adequate and prompt response. However, in order to maintain a fair and equitable bid process, all bidders will be advised, via the issuance of an amendment to the RFB, of any relevant or pertinent information related to the procurement. Therefore, bidders are advised that unless specified elsewhere in the RFB, any questions received less than three (3) working days prior to the RFB opening date may not be answered.
- c. Bidders are cautioned that the only official position of the MoDOT is that which is issued by MoDOT in the RFB or an amendment thereto. No other means of communication, whether oral or written, shall be construed as a formal or official response or statement.
- d. MoDOT monitors all procurement activities to detect any possibility of deliberate restraint of competition, collusion among bidders, price-fixing by bidders, or any other anticompetitive conduct by bidders which appears to violate state and federal antitrust laws. Any suspected violation shall be referred to the Missouri Attorney General's Office for appropriate action.

## 3.1.5 Proposal/Bid Guaranty/Contract Bond:

- a. Each bid/proposal shall be accompanied by a Bid Bond, Certified Check, Cashier's Check or Bank Money Order payable to the Director of Revenue Credit State Road Fund for an amount equal to Five Percent (5%) of the amount of the BID submitted. This is to act as a guarantee that the bidder, if awarded the contract, will furnish an acceptable performance and payment bond (Contract Bond) or a cashier's check, a bank money order or a certified check made payable to "Director of Revenue--Credit State Road Fund" in an amount equal to One Hundred (100%) of the contract price.
- b. If a BID BOND is used (in lieu of a certified check, cashier's check, or bank money order), it must be in the form provided and executed by the bidder as principal and by a surety company authorized to do business

- in the MoDOT as surety. The agent executing the same on behalf of the surety company must attach a current Power of Attorney setting forth his authority to execute the bond involved.
- c. Certified Checks, Cashier's Checks or Bank Money Orders of unsuccessful bidders will be returned as soon as the award is made. The checks or bank money orders of the successful bidder(s) will be retained until the contract is executed and a satisfactory Performance and Payment (Contract Bond) is furnished. Bid Bonds will not be returned except on specific request of the bidder.
- 3.1.6 *Prequalification of Bidder*: The bidder must provide proof of the following conditions to be considered for an award of contract.
  - a. Bidder must have a plant in operation and devoted to manufacturing the travel marking paint being proposed for this bid. Such plant must be capable of producing batch sizes of at least 3500 gallons (13,250 liters).
  - b. Bidder must maintain a laboratory to scientifically control the travel marking paint being proposed for this bid to assure accuracy and quality of formulation.
  - c. Bidder must have produced fast drying waterborne traffic marking paint over the past year (1) with a successful application record.
  - d. Bidder's travel marking paint must successfully complete the durability testing required elsewhere herein.

# 3.1.7 Prequalification of Paint:

- a. Prior to the bid opening date, the bidder must submit three (3) one-quart samples of each paint being bid. Each paint sample must be accompanied by a one (1) pint can of acrylic emulsion, and certified test results for all of the tests stipulated elsewhere herein. Each sample shall be identified by manufacturer's code number and type of paint to permit easy reference and identification. Samples are to be submitted to the Chemical Laboratory Director, Missouri Department of Transportation, Materials Laboratory, 1617 Missouri Blvd., Jefferson City, MO 65109.
- b. Prior to the bid opening date, the bidder shall submit documentation indicating the most recent NTPEP report that provides the data required elsewhere herein. The bidder shall also submit certification that the paint offered for conformance to the applicable specification is manufactured to the same formulation as the paint applied on the NTPEP test deck. The only deviations from this formulation that are permitted are a slight variation in the amount of thickener used in order to adjust the viscosity to the required level and the addition of sufficient water to replace that lost in processing of the paint. The manufacturer's identification code for the submitted paint shall be the same as that submitted for application to the test decks and that is shown on the appropriate NTPEP report.
- 3.1.8 Bids will be reviewed to determine if the bid complies with the mandatory requirements, and to determine the lowest and best bid.
- 3.1.9 *Cost Determination* The low bid shall be determined by multiplying the estimated quantity with the applicable unit price to obtain a total price.
  - a. The renewal pricing shall not be included in the calculation when determining the low bid.
- 3.1.10 Contract Award The contract will be awarded to the lowest responsive bidder determined as specified above.
  - a. Award of this bid will be made on a "District-by-District" basis using the "lowest and best" principle of award.

b.	No award of contract shall be made until the traffic marking paint has successfully complied with all of the requirements specified herein, and has been tested in the MoDOT Central Laboratory. <i>NOTE</i> : Normaltesting time is a minimum of thirty (30) calendar days.

c. MoDOT reserves the right to reject any or all bids, and no award is final until formally approved.

# PRICING PAGE

- **Traffic Marking Paint** The bidder shall provide firm, fixed prices in the table below for the original contract period and maximum prices for each potential renewal period for providing the deliverables/services in accordance with the provisions and requirements of this RFB. All costs associated with providing the required deliverables/services shall be included in the prices stated below. 4.1
- The bidder should provide pricing for all line items (including the line items with '0' estimated quantities) in the event the current needs/situations change. 4.1.1

	TRAFFIC MARKING	PAINT - DI	STRICT 1 – ST. Jo	OSEPH	
Item #	Description and C/S Code Estimated Original Contract 1st Renewal Period 2nd Renewal Period Qty.	Estimated Oty.	Original Contract Period	1st Renewal Period	2 <sup>nd</sup> Renewal Period
		•	Firm, Fixed Per Gallon Price	Maximum Price Per Gallon	Maximum Price Per Gallon
	Bulk Delivery	***************************************			
1	White Water Borne - C/S Code - 6306686890	26,800	\$	S	\$
2	Yellow Water Borne - C/S Code - 6306686950	40,000	\$	<b>S</b>	8
	Totes Delivery		***************************************	A. i	
3	White Water Borne - C/S Code - 6306686890	0	8	8	\$
4	Yellow Water Borne - C/S Code - 6306686950	0	\$	\$	8
				TOTAL	¥
					- -

	TRAFFIC MARKING PAINT - DISTRICT 2 – MACON	NG PAINT - ]	DISTRICT 2 – MA	CON	
Item #	Description and C/S Code	Estimated Oty.	Original Contract Period	Original Contract 1st Renewal Period 2nd Renewal Period Period	2 <sup>nd</sup> Renewal Period
		•	Firm, Fixed Per Gallon Price	Maximum Price Per Gallon	Maximum Price Per Gallon
	Bulk Delivery				
5	White Water Borne - C/S Code - 6306686890	45,000	8	8	\$
9	Yellow Water Borne - C/S Code - 6306686950	53,000	8	€	€
	Totes Delivery			The state of the s	
7	White Water Borne - C/S Code - 6306686890	0	\$	S	8
8	Yellow Water Borne - C/S Code - 6306686950	0	\$	\$	\$
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	TRAFFIC MARKING PAINT - DISTRICT 3 – HANNIBAL	G PAINT - DI	STRICT 3 – HAN	NIBAL	
Item #	Description and C/S Code	Estimated Oty.	Original Contract Period	Original Contract 1st Renewal Period 2nd Renewal Period Period	2 <sup>nd</sup> Renewal Period
		<b>.</b>	Firm, Fixed Per Gallon Price	Maximum Price Per Gallon	Maximum Price Per Gallon
	Bulk Delivery				
6	White Water Borne - C/S Code - 6306686890	69,400	8	\$	8
10	Yellow Water Borne - C/S Code - 6306686950	59,800	\$	8	8
	Totes Delivery			, manual 100 miles (100 miles (10	
11	White Water Borne - C/S Code - 6306686890	0	8	8	8
12	Yellow Water Borne - C/S Code - 6306686950	0	\$	8	\$
				TOTAL	¥
				יחטד סד	

	TRAFFIC MARKING PAINT - DISTRICT 4 - KANSAS CITY	PAINT - DIS	TRICT 4 – KANS.	AS CITY	
Item #	Description and C/S Code	Estimated Oty.	Original Contract Period	Original Contract 1 <sup>St</sup> Renewal Period 2 <sup>nd</sup> Renewal Period Period	2 <sup>nd</sup> Renewal Period
		<b>.</b>		Maximum Price Per Gallon	Maximum Price Per Gallon
	Bulk Delivery				The second secon
13	White Water Borne - C/S Code - 6306686890	82,100	8	8	8
14	Yellow Water Borne - C/S Code - 6306686950	42,800	8	8	\$
	Totes Delivery				
15	White Water Borne - C/S Code - 6306686890	0	8	8	↔
16	Yellow Water Borne - C/S Code - 6306686950	0	\$	8	8
				TOTAL:	S

	TRAFFIC MARKING PAINT - DISTRICT 4 – WARRENSBURG	AINT - DIST	RICT 4 – WARRI	ENSBURG	Transport for a Control of the Contr
Item#	Description and C/S Code	Estimated Oty.	Original Contract Period	Original Contract 1 <sup>st</sup> Renewal Period 2 <sup>nd</sup> Renewal Period Period	2 <sup>nd</sup> Renewal Period
		•	Firm, Fixed Per Gallon Price	Maximum Price Per Gallon	Maximum Price Per Gallon
	Bulk Delivery				
17	White Water Borne - C/S Code - 6306686890	32,400	8	8	\$
18	Yellow Water Borne - C/S Code - 6306686950	43,500	\$	8	€
	Totes Delivery				
19	White Water Borne - C/S Code - 6306686890	0	8	8	€
20	Yellow Water Borne - C/S Code - 6306686950	0	\$	8	\$
4					
				IOTAL:	<b>∌</b>

	2	Estimated Original Contract 1 <sup>34</sup> Renewal Period 2 <sup>nd</sup> Renewal Period Oty.		61,900   \$   \$	66,100 \$ \$		\$ 0	\$	TOTAL
a Cirizia i in Citta i dat	기	Description and C/S Code	Bulk Delivery	White Water Borne - C/S Code - 6306686890	Yellow Water Borne - C/S Code - 6306686950	Totes Delivery	White Water Borne - C/S Code - 6306686890	Yellow Water Borne - C/S Code - 6306686950	
		Item #	***************************************	21	22		23	24	

SI	Original Contract 1st Renewal Period 2nd Renewal Period Firm Fixed Maximum Price Maximum Price	Per Gallon Per Gallon		8	8		8	8	TOTAL: \$
TRAFFIC MARKING PAINT - DISTRICT 6 - ST. LOUIS	Original Contract 1 <sup>st</sup> R Period Firm Fixed			8	8	TANALA T	8	8	L
G PAINT - DI	Estimated Qty.			61,600	45,400		0	0	
TRAFFIC MARKIN	Description and C/S Code		Bulk Delivery	White Water Borne - C/S Code - 6306686890	Yellow Water Borne - C/S Code - 6306686950	Totes Delivery	White Water Borne - C/S Code - 6306686890	Yellow Water Borne - C/S Code - 6306686950	
	Item#			25	26		27	28	

TRAFFIC MARKING PAINT - DISTRICT 7 - JOPLIN
Item #Desc29White Water Bo30Yellow Water Bo31White Water Bo32Yellow Water B

	TRAFFIC MARKING PAINT - DISTRICT 8 - SPRINGFIELD	PAINT - DIS	TRICT 8 – SPRIN	GFIELD	
Item #	Description and C/S Code	Estimated Oty.	Original Contract Period	Original Contract 1st Renewal Period 2nd Renewal Period Period	2 <sup>nd</sup> Renewal Period
		) F	Firm, Fixed Per Gallon Price	Maximum Price Per Gallon	Maximum Price Per Gallon
	Bulk Delivery		7,474		
33	White Water Borne - C/S Code - 6306686890	71,000	8	8	8
34	Yellow Water Borne - C/S Code - 6306686950	72,000	S	S	8
	Totes Delivery				
35	White Water Borne - C/S Code - 6306686890	0	\$	S	8
36	Yellow Water Borne - C/S Code - 6306686950	0	\$	8	8
					1771171 MINTER PROPERTY.
	No. — Made desirable desirable support of the suppo			TOTAL:	∞

Yellow Water Borne - C/S Code - 63066869	2 <sup>nd</sup> Renewal Period  Maximum Price Per Gallon \$ \$	V SPRINGS  1 <sup>st</sup> Renewal Period  Maximum Price  Per Gallon  \$  \$  \$  \$  \$  \$  \$  \$  \$  \$  \$  \$  \$	VICT 9 - WILLOV Original Contract Period Firm, Fixed Per Gallon Price \$	Estimated Oty.  28,800 41,600 0	TRAFFIC MARKING PADescription and C/S Code  Bulk Delivery White Water Borne - C/S Code - 630668690 Yellow Water Borne - C/S Code - 6306686950 Totes Delivery White Water Borne - C/S Code - 630668690 Yellow Water Borne - C/S Code - 630668690	Item #  37 37 38 39 40
	8	\$		0	White Water Borne - C/S Code - 6306686890	39
Coposition to the Common Common Coposition C	ф.	<del>•</del>	9	000511	Totes Delivery	
Michael Moder Borne Cle Code 20000000	8	8	\$	41,600	Yellow Water Borne - C/S Code - 6306686950	38
Yellow Water Borne - C/S Code - 6306686950	\$	\$	8	28,800	White Water Borne - C/S Code - 6306686890	37
White Water Borne - C/S Code - 6306686990         28,800         \$         \$           Yellow Water Borne - C/S Code - 6306686950         41,600         \$         \$	1,477 - AMERICAN STREET, 1,477 - AMERICAN STREET, 1,477 - AMERICAN STREET, 1,474 - AMERICAN STRE				Bulk Delivery	
Bulk Delivery         28,800         \$         \$           White Water Borne - C/S Code - 6306686950         41,600         \$         \$           Yellow Water Borne - C/S Code - 6306686950         41,600         \$         \$	Maximum Price Per Gallon	Maximum Price Per Gallon	Firm, Fixed Per Gallon Price			
White Water Bor	2 <sup>nd</sup> Renewal Period	1st Renewal Period	Original Contract Period	Estimated Oty.	Description and C/S Code	Item #
Description and C/S Code   Estimated   Original Contract   1 <sup>Nt</sup> Renewal Period   Qty.   Period   Pe		V SPRINGS	ACT 9 - WILLOW	AINT - DISTR	TRAFFIC MARKING PA	

Item # 41 42 43 44	TRAFFIC MARKING PAINT - DISTRICT 9 – ROLLA           Description and C/S Code         Estimated Otty.         Original Contract Period Perio	NG PAINT - Estimated Oty. 25,600 28,800 0	DISTRICT 9 – RC Original Contract Period Firm, Fixed Per Gallon Price \$	JLLA  1st Renewal Period  Maximum Price  Per Gallon  \$  \$  \$  \$  \$  \$  \$  \$  \$  \$  \$  \$  \$	2 <sup>nd</sup> Renewal Period  Maximum Price Per Gallon \$
				TOTAL:	S

	TRAFFIC MARKING PAINT - DISTRICT 10 - SIKESTON	PAINT - DI	STRICT 10 - SIK	ESTON	
Item#	Description and C/S Code	Estimated Oty.	Original Contract Period	Original Contract 1st Renewal Period 2nd Renewal Period Period	2 <sup>nd</sup> Renewal Period
		<b>,</b>	Firm, Fixed Per Gallon Price	Maximum Price Per Gallon	Maximum Price Per Gallon
	Bulk Delivery				
45	White Water Borne - C/S Code - 6306686890	55,700	8	\$	8
46	Yellow Water Borne - C/S Code - 6306686950	43,200	\$	9	8
	Totes Delivery				
47	White Water Borne - C/S Code - 6306686890	0	\$	\$	8
48	Yellow Water Borne - C/S Code - 6306686950	0	8	\$	8
				TOTAL:	S

	TRAFFIC MARKING	PAINT - DIS	STRICT 10 - PARI	X HILLS	
Item #	Description and C/S Code Estimated Original Contract 1st Renewal Period 2nd Renewal Period Oty.	Estimated Oty.	Original Contract Period	1st Renewal Period	2 <sup>nd</sup> Renewal Period
		•	Firm, Fixed Per Gallon Price	Maximum Price Per Gallon	Maximum Price Per Gallon
	Bulk Delivery		***************************************		
49	White Water Borne - C/S Code - 6306686890	55,700	8	8	8
50	Yellow Water Borne - C/S Code - 6306686950	43,200	\$	8	8
	Totes Delivery	, , , , , , , , , , , , , , , , , , ,			
51	White Water Borne - C/S Code - 6306686890	0	8	8	8
52	Yellow Water Borne - C/S Code - 6306686950	0	\$	\$	€
				TOTAL	4

Date

Signature

# Exhibit A

# ANTI-COLLUSION STATEMENT

STATE OF	aa
COUNTY OF	SS.
	1
	being first
duly sworn, deposes and says that he is Title of l	D 0:
of	
Name of Bid	der
participated in any collusion, or otherwise taken any ac bid or any contract which may result from its acceptance	id) has not, either directly or indirectly, entered into any agreement, ition in restraint of free competitive bidding in connection with such e.  Interested in, or financially affiliated with, any other bidder for the
	Ву
	Ву
	By
Sworn to before me this day of	, 20
	Notary Public
My Commission Expires	

# Exhibit B

# PREFERENCE IN PURCHASING PRODUCTS

DATE:		
	attention is directed to Section 34.076 RSMo 2000 which gives preference to Missand individuals when letting contracts or purchasing products.	ouri
Bids/Quotat	ons received will be evaluated on the basis of this legislation.	
All vendors	submitting a bid/quotation must furnish <u>ALL</u> information requested below.	
FOI	CORPORATIONS:	
	State in which incorporated:	
FOI	OTHERS:	
	State of domicile:	
FOR	ALL VENDORS:	
	List address of Missouri offices or places of business:	
		<u>.</u>
	THIS SECTION MUST BE COMPLETED AND SIGNED:	
FIRM NAME:		
ADDRESS:		
CITY:	STATE:ZIP:	
BY (signature requ	ired):	

NOTE: For bid to be considered, the "Preference in Purchasing Products" form must be on file in the General Services (Procurement) Division and must be dated in the current calendar year.

# Exhibit C

# MISSOURI DOMESTIC PRODUCTS PROCUREMENT ACT

The bidder's attention is directed to the Missouri Domestic Products Procurement Act, Sections 34.350 to 34/359, RsMO, which requires all manufactured goods or commodities used or supplied in the performance of this contract or any subcontract to be manufactured or produced in the United States.

Section 34.355, RsMO, requires the vendor or contractor to certify his compliance with Section 34.353 and, if applicable, Section 34.359, RsMO, at the time of bidding and prior to payment. Failure to comply with Section 34.353, RsMO, during the performance of the contract and to provide certification of compliance prior to payment will result in nonpayment for those goods or commodities.

Section 34.353.2, RsMO, specifies that it does not apply where the total contract is less than Twenty-Five Thousand Dollars (\$25,000.00). If your total bid is Twenty-Five Thousand Dollars (\$25,000.00) or more, you must complete this form as directed below.

Failure to complete and return this document with this bid will cause the State to presume the manufactured goods or products listed in the bid are not manufactured or produced in the United States, and the bid will be evaluated on that basis. Please read the certification appearing below on this form.

[	]	If all the goods or manufactured or p	products specified in the attached bid which the bidder proposes to supply to the State shall be produced in the "United States" as defined in Section 34.350, RsMO, check the box at left.					
[	]	If only one item of "United States" as	of any particular goods or products specified in the attached bid is manufactured or produced in the stand defined in Section 34.350, RsMO, check the box at left and list the items (or item number) here:					
[	]	not manufactured left; (b) list below manufactured or p	e goods or products specified in the attached bid which the bidder proposes to supply to the State are I or produced in the "United States" as defined in Section 34.350, RsMO, then: (a) check the box at v, by item (or item number), the country other than the United States where each good or product is produced; and (c) check the boxes to the left of the paragraphs below if applicable and list the ms (or item numbers) in the spaces provided.					
It	em (	or item number)	Location Where Item Manufactured or Produced					
			(attach an additional sheet if necessary)					
[	]	The following specified goods or products cannot be manufactured or produced in the United States in sufficient quantities or in time to me the contract specifications. Items (or item numbers):						
[	1	accordance with a United States and	ecified goods or products must be treated as manufactured or produced in the United States, in an existing treaty, law, agreement, or regulation of the United States, including a treaty between the any foreign country regarding export-import restrictions or international trade. Items (or item					

## CERTIFICATION

By submitting this document, completed as directed above, with a bid, the bidder certifies under penalty of making false declaration (Section 575.060, RsMO) that the information contained in this document if true, correct and complete, and may be relied upon by the State in determining the bidders qualifications under and in compliance with the Missouri Domestic Products Procurement Act.

The bidder's failure to complete and return this document with the bid as directed above will cause the State to presume the manufactured goods or products listed in the bid are not manufactured or produced in the United States, and the bid will be evaluated on that basis pursuant to Section 34.353.3(2), RsMO.

# Exhibit D

## SIGNATURE AND IDENTITY OF BIDDER

The undersigned states that the correct LEGAL NAME and ADDRESS of (1) the individual Bidder, (2) each partner or joint venture (whether individuals or corporations, and whether doing business under a fictitious name), or (3) the corporation (with the state in which it is incorporated) are shown below; that (if not signing with the intention of binding himself to become the responsible and sole contractor) he is the agent of, and duly authorized in writing to sign for the Bidder or Bidders; and that he is signing and executing this (as indicated in the proper spaces below) as the proposal of a

( ) sole individual	( ) partnership	( ) joint venture
( ) corporation, incorporated under laws o	f state of	
Dated		
Name of individual, all partners, or joint ventures:	Address of each:	
doing business under the name of:	Address of principal place of	business in Missouri
(If using a fictitious name, show this name above in addition to legal names)		
(If a corporation, show its name above)		
ATTEST: (SEAL)		
Secretary	Title	

(NOTE: If the Bidder is doing business under a FICTITIOUS NAME, the Proposal shall be executed in the legal name of the individual, partners, joint ventures, or corporation, with the legal address shown, and REGISTRATION OF FICTITIOUS NAME filed with the Secretary of

State, as required by Sections 417.200 to 417.230, RS Mo. If the Bidder is a CORPORATION NOT ORGANIZED UNDER THE LAWS OF MISSOURI, it shall procure a CERTIFICATE OF AUTHORITY TO DO BUSINESS IN MISSOURI, as required by Section 351.570 and following, RS Mo. A CERTIFIED COPY of such Registration of Fictitious Name or Certificate of Authority to do Business in Missouri shall be filed with the Missouri Highways and Transportation Commission, as required by the Standard specifications, Sec 102.6.6 and 102.6.7.

# Exhibit E

# **BID BOND**

as Principal and		, as Surety are held and firmly bound
unto the STATE OF MISSOU the penal sum of:	IRI (acting by and	through the Missouri Highways and Transportation Commission) in
		Dollars
Commission, to be credited to	the State Road Fo	e State of Missouri or to the Missouri Highways and Transportation and, the Principal and Surety binding themselves, their heirs, executors, I severally, firmly by these presents.
Sealed with our seals and dated	this	
THE CONDITION OF THIS	OBLIGATION is	such that:
		h a bid to the Missouri Highways and Transportation Commission for bid to which this bond is attached.
if said Principal shall properly and contract bond in complian	execute and delive ce with the required Transportation C	and Transportation Commission shall accept the bid of the Principal and it to the Missouri Highways and Transportation Commission the contract rements of the bid, the specifications and the provisions of law, to the Commission, then this obligation shall be void and of no effect, otherwise
comply with any requirement as Highways and Transportation C	s set forth in the pro Commission shall in	nent of the Missouri Highways and Transportation Commission, fail to ecceding paragraph, then the State of Missouri acting through the Missouri mmediately and forthwith be entitled to recover the full penal sum above and any other expense of recovery.
(SEAL)		
(SIAL)	E	Principal
	Ву	Signatura
		Signature
(SEAL)	_	Surety
	Ву	
	· -	Attorney-in-Fact

**NOTE:** This bond must be executed by the PRINCIPAL and by a CORPORATE SURETY authorized to conduct surety business in the State of Missouri.

# Exhibit F

# **Cooperative Procurement**

MoDOT is interested in assisting Missouri governmental entities, etc. in purchasing equipment, various materials, and supplies that meet MoDOT specifications.

Each bidder is asked to indicate below whether they would be willing to offer Traffic Marking Paint listed in the attached "Request for Bid" for sale to these local political entities at the same bid price offered to MoDOT.

It is understood MoDOT will not issue purchase orders, accept delivery nor make payment for these items ordered by any of these agencies. It is further understood the price is based on the Traffic Marking Paint meeting MoDOT specifications. Any added options, deletions, or extra freight costs would be negotiated between the local agency and the successful vendor.

Indicate below whether your company is willing to offer such cooperative purchasing for Missouri counties, cities or other political entities.

	YES		NO		
•	throughout the state on I ar location that would be			delivery destinati	ons, please indicate
F.O.B. Location _					
Indicate the deadli	ine date that orders will b	pe accepted.			
COMPANY NAM	1E				
ADDRESS					
PHONE NUMBE	R				
SIGNATURE					
TITLE					
DATE					

## Exhibit G

# MISSOURI SERVICE-DISABLED VETERAN BUSINESS PREFERENCE

By virtue of statutory authority, RSMo 34.074, a preference will be given all contracts for the performance of any job or service to service-disabled veteran business either doing business as Missouri firms, corporations, or individuals; or which maintain Missouri offices or places of business, when the quality of performance promised is equal or better and the price quoted is the same or less or whenever competing bids, in their entirety, are comparable.

## Definitions:

Service-Disabled Veteran is defined as any individual who is disabled as certified by the appropriate federal agency responsible for the administration of veterans' affairs.

#### Service-Disabled Veteran Business is defined as a business concern:

- a. Not less than fifty-one (51) percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than fifty-one (51) percent of the stock of which is owned by one or more service-disabled veterans; and
- b. The management and daily business operations of which are controlled by one or more service-disabled veterans.

If a bidder meets the definitions of a service-disabled veteran and a service-disabled veteran business as defined in 34.074 RSMo and is either doing business as a Missouri firm, corporation, or individual; or maintains a Missouri office or place of business, the bidder <u>must</u> provide the following with the bid in order to receive the Missouri service-disabled veteran business preference over a non-Missouri service-disabled veteran business when the quality of performance promised is equal or better and the price quoted is the same or less or whenever competing bids, in their entirety, are comparable:

- a. A copy of a letter from the Department of Veterans Affairs (VA), or a copy of the bidder's discharge paper (DD Form 214, Certificate of Release or Discharge from Active Duty) from the branch of service the bidder was in, stating that the bidder has a service-connected disability rating ranging from 0 to 100% disability; and
- b. A completed copy of this exhibit

(NOTE: For ease of evaluation, please attach copy of the above-referenced letter from the VA or a copy of the bidder's discharge paper to this Exhibit.)

By signing below, I certify that I meet the definitions of a service-disabled veteran and a service-disabled veteran business as defined in 34.074 RSMo and that I am either doing business as a Missouri firm, corporation, or individual; or maintain Missouri offices or places of business at the location(s) listed below.

<u>Veteran Information</u>	Business Information
Service-Disabled Veteran's Name, (Please Print)	Service-Disabled Veteran Business Name
Service-Disabled Veteran's Signature	Missouri Address of Service-Disabled Veteran

# Missouri Highways and Transportation Commission Standard Bid/Proposal Provisions, General Terms and Conditions and Special Terms and Conditions

# STANDARD SOLICITATION PROVISIONS

- a. The Missouri Department of Transportation (MoDOT) reserves the right to reject any or all bids/quotes/proposals, and to accept or reject any items thereon, and to waive technicalities. In case of error in the extension of prices in the bid/quote/proposal, unit prices will govern.
- All bids/quotes/proposals must be signed with the firm name and by a responsible officer or employee. Obligations assumed by such signature
  must be fulfilled.
- c. By virtue of statutory authority, a preference will be given to materials, products, supplies, provisions and all other articles produced, manufactured, made or grown, within the State of Missouri.
- d. Time of delivery is a part of the consideration and, if not otherwise stated in the solicitation documents, must be stated in definite terms by the Bidder/Offeror and must be adhered to. If time varies on different items, the Bidder/Offeror shall so state.
- e. If providing bids/quotes/proposals for commodities, the Bidder/Offeror will state brand or make on each item. If bidding or proposing other than the make, model or brand specified, the manufacturer's name, model number or catalog number must be given.
- f. For blds/proposals of \$25,000 or more, no bids/proposals by telephone, telegram or telefax will be accepted.
- g. The date specified for the returning of bids/quotes/proposals is a firm deadline and all bids/quotes/proposals must be received at the designated office by that time. The Department does not recognize the U.S. Mail, Railway Express Agency, Air Express, or any other organization, as its agent for purposes of accepting proposals. All proposals arriving at the designated office after the deadline specified will be rejected.

## **GENERAL TERMS AND CONDITIONS**

#### **General Performance**

a. This work is to be performed under the general supervision and direction of the Missouri Department of Transportation (MoDOT) and, if awarded any portion of the work, the Contractor agrees to furnish at his own expense all labor and equipment required to complete the work, it being expressly understood that this solicitation is for completed work based upon the price(s) specified and is not a solicitation for rental of equipment or employment of labor by MoDOT, and MoDOT is to have no direction or control over the employees used by the Contractor in performance of the work.

#### Deliveries

- a. Unless otherwise specified on the solicitation documents or purchase order, suppliers shall give at least 24 hours advance notice of each delivery. Delivery will only be received between the hours of 8:00 a.m. to 3:00 p.m., Monday through Friday. Material arriving after 3:00 p.m. will not be unloaded until the following workday. No material will be received on Saturday, Sunday or state holidays.
- b. If the prices bid herein include the delivery cost of the material, the Contractor agrees to pay all transportation charges on the material as FOB Destination. Freight costs must be included in the unit price bid and not listed as a separate line item.
- Any demurrage is to be paid by the Contractor direct to the railroad or carrier.

#### **Nondiscrimination**

- a. The Contractor shall comply with the Regulations relative to nondiscrimination in federally-assisted programs of the Department of Transportation, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
- b. All solicitations either by competitive bidding or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials or leases of the Contractor's obligations under this contract and the Regulations, will be relative to nondiscrimination on the grounds of race, color, or national origin.
  - 1) Sanctions for Noncompliance: In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, MoDOT shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
    - withholding of payments to the Contractor under the contract until the Contractor complies, and/or,
    - ii. cancellation, termination or suspension of the contract, in whole or in part.

#### Contract/Purchase Order

- a. By submitting a bid/quote/proposal, the Bidder/Offeror agrees to furnish any and all equipment, supplies and/or services specified in the solicitation documents, at the prices quoted, pursuant to all requirements and specifications contained therein.
- b. A binding contract shall consist of: (1) the solicitation documents, amendments thereto, and/or Best and Final Offer (BAFO) request(s) with any changes/additions, (2) the Contractor's proposal and/or submitted pricing, and (3) the MHTC's acceptance of the proposal and/or bid by purchase order or post-award contract.
- c. A notice of award does not constitute an authorization for shipment of equipment or supplies or a directive to proceed with services. Before providing equipment, supplies and/or services, the Contractor must receive a properly authorized purchase order and/or notice to proceed.
- d. The contract expresses the complete agreement of the parties and performance shall be governed solely by the specifications and requirements contained therein. Any change, whether by modification and/or supplementation, must be accomplished by a formal contract amendment signed and approved by and between the duly authorized representative of the Contractor and the duly authorized representative of the MHTC, by a modified purchase order prior to the effective date of such modification. The Contractor expressly and explicitly understands and agrees that no other method and/or no other document, including correspondence, acts, and oral communications by or from any person, shall be used or construed as an amendment or modification.

# Subcontracting

a. It is specifically understood that no portion of the material or any interest in the contract, shall be subcontracted, transferred, assigned or otherwise disposed of, except with the written consent of MoDOT. Request for permission to subcontract or otherwise dispose of any part of the work shall be in writing to MoDOT and accompanied by documentation showing that the organization which will perform the work is particularly experienced and

Page 27 of 29 Accepted: 9/29/03 Updated: 3/9/09

# Missouri Highways and Transportation Commission Standard Bid/Proposal Provisions, General Terms and Conditions and Special Terms and Conditions

equipped for such work.

- b. Consent to subcontract or otherwise dispose of any portion of the work shall not be construed to relieve the Contractor of any responsibility for the production and delivery of the contracted work and the completion of the work within the specified time.
- All payments for work performed by a subcontractor shall be made to the Contractor to whom the contract was awarded and the purchase order issued.

#### Applicable Laws and Regulations

- a. The contract shall be construed according to the laws of the State of Missouri. The Contractor shall comply with all local, state, and federal laws and regulations related to the performance of the contract.
- b. The Contractor must be registered and maintain good standing with the Secretary of State of the State of Missouri and other regulatory agencies, as may be required by law or regulations. Prior to the issuance of a purchase order and/or notice to proceed, the Contractor may be required to submit to MoDOT a copy of their current Authority Certificate from the Secretary of State of the State of Missouri.
  - 1) Prior to the issuance of a purchase order and/or notice to proceed, all out-of-state Contractors <u>providing services</u> within the state of Missouri must submit to MoDOT a copy of their current Transient Employer Certificate from the Department of Revenue, in addition to a copy of their current Authority Certificate from the Secretary of State of the State of Missouri.
- c. The exclusive venue for any legal proceeding relating to or arising, out of the contract shall be in the Circuit Court of Cole County, Missouri.

## **Executive Order**

- a. The Contractor shall comply with all the provisions of Executive Order 07-13, issued by the Honorable Matt Blunt, Governor of Missouri, on the sixth (6<sup>th</sup>) day of March, 2007. This Executive Order, which promulgates the State of Missouri's position to not tolerate persons who contract with the state engaging in or supporting illegal activities of employing individuals who are not eligible to work in the United States, is incorporated herein by reference and made a part of this Agreement.
  - 1) "By signing this Agreement, the Contractor hereby certifies that any employee of the Contractor assigned to perform services under the contract is eligible and authorized to work in the United States in compliance with federal law."
  - 2) In the event the Contractor fails to comply with the provisions of the Executive Order 07-13, or in the event the Commission has reasonable cause to believe that the contractor has knowingly employed individuals who are not eligible to work in the United States in violation of federal law, the Commission reserves the right to impose such contract sanctions as it may determine to be appropriate, including but not limited to contract cancellation, termination or suspension in whole or in part or both.
  - 3) The Contractor shall include the provisions of this paragraph in every subcontract. The Contractor shall take such action with respect to any subcontract as the Commission may direct as a means of enforcing such provisions, including sanctions for noncompliance.

#### **Preferences**

- In the evaluation of bids/quotes/proposals, preferences shall be applied in accordance with Chapter 34 RSMo. Contractors should apply the same preferences in selecting subcontractors.
- b. By virtue of statutory authority, RSMo. 34.076 and 34.350 to 34.359, a preference will be given to materials, products, supplies, provisions and all other articles produced, manufactured, made or grown within the State of Missouri. Such preference shall be given when quality is equal or better and delivered price is the same or less.
  - 1) If attached, the document entitled <u>"PREFERENCE IN PURCHASING PRODUCTS"</u> should be completed and returned with the solicitation documents.
  - 2) If attached, the document entitled "MISSOURI DOMESTIC PRODUCTS PROCUREMENT ACT" should be completed and returned with the solicitation documents. Applies if bid is Twenty-Five Thousand Dollars (\$25,000.00) or more.
- c. By virtue of statutory authority, RSMo 34.074, a preference will be given all contracts for the performance of any job or service to service-disabled veteran business either doing business as Missouri firms, corporations, or individuals; or which maintain Missouri offices or places of business, when the quality of performance promised is equal or better and the price quoted is the same or less or whenever competing bids, in their entirety, are comparable.
  - 1) If attached, the document entitled "MISSOURI SERVICE-DISABLED VETERAN PREFERENCE" should be completed and returned with the solicitation documents.
- d. In the event of a tie of low bids, the MHTC reserves the right to establish the method to be used in determining the award

#### Remedies and Rights

- a. No provision in the contract shall be construed, expressly or implied, as a waiver by the MHTC of any existing or future right and/or remedy available by law in the event of any claim by the MHTC of the Contractor's default or breach of contract.
- b. The Contractor agrees and understands that the contract shall constitute an assignment by the Contractor to the MHTC of all rights, title and interest in and to all causes of action that the Contractor may have under the antitrust laws of the United States or State of Missouri for which causes of action have accrued or will accrue as the result of or in relation to the particular equipment, supplies, and/or services purchased or produced by the Contractor in the fulfillment of the contract with the MHTC.

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# Missouri Highways and Transportation Commission Standard Bid/Proposal Provisions, General Terms and Conditions and Special Terms and Conditions

c. In the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may request MoDOT to enter into such litigation to protect the interests of the MHTC, and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

#### Cancellation of Contract

- a. The MHTC may cancel the contract at any time for a material breach of contractual obligations or for convenience by providing the Contractor with written notice of cancellation. Should the MHTC exercise its right to cancel the contract for such reasons, cancellation will become effective upon the date specified in the notice of cancellation sent to the Contractor.
- b. If the MHTC cancels the contract for breach, the MHTC reserves the right to obtain the equipment, supplies, and/or services to be provided pursuant to the contract from other sources and upon such terms and in such manner as the MHTC deems appropriate and charge the Contractor for any additional costs incurred thereby.

## Bankruptcy or Insolvency

a. Upon filing for any bankruptcy or insolvency proceeding by or against the Contractor, whether voluntary or involuntary, or upon the appointment of a receiver, trustee, or assigned the benefit or creditors, the Contractor must notify MoDOT immediately. Upon learning of any such actions, the MHTC reserves the right, at its sole discretion, to either cancel the contract or affirm the contract and hold the Contractor responsible for damages.

#### Inventions, Patents, and Copyrights

a. The Contractor shall defend, protect, and hold harmless the MHTC, its officers, agents, and employees against all suits of law or in equity resulting from patent and copyright infringement concerning the Contractor's performance or products produced under the terms of the contract.

#### Inspection and Acceptance

- a. No equipment, supplies, and/or services received by MoDOT pursuant to a contract shall be deemed accepted until MoDOT has had reasonable
  opportunity to inspect said equipment, supplies, and/or services.
- b. All equipment, supplies, and/or services which do not comply with the specifications and/or requirements or which are otherwise unacceptable or defective may be rejected. In addition, all equipment, supplies, and/or services which are discovered to be defective or which do not conform to any warranty of the Contractor upon inspection (or at any later time if the defects contained were not reasonably ascertainable upon the initial inspection) may be rejected.
- c. The MHTC reserves the right to return any such rejected shipment at the Contractor's expense for full credit or replacement and to specify a reasonable date by which replacements must be received.
- d. The MHTC's right to reject any unacceptable equipment, supplies, and/or services shall not exclude any other legal, equitable or contractual remedies the MHTC may have.

#### Warranty

- a. The Contractor expressly warrants that all equipment, supplies, and/or services provided shall: (1) conform to each and every specification, drawing, sample or other description which was furnished to or adopted by MoDOT, (2) be fit and sufficient for the purpose expressed in the solicitation documents, (3) be merchantable, (4) be of good materials and workmanship, and (5) be free from defect.
- Such warranty shall survive delivery and shall not be deemed waived either by reason of the MHTC's acceptance of or payment for said equipment, supplies, and/or services.

## Status of Independent Contractor

a. The Contractor represents itself to be an independent Contractor offering such services to the general public and shall not represent itself or its employees to be an employee of the MHTC. Therefore, the Contractor shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, workers' compensation, employee insurance, minimum wage requirements, overtime, etc., and agrees to indemnify, save and hold the MHTC, its officers, agents and employees harmless from and against any and all losses (including attorney fees) and damage of any kind related to such matters.

#### Indemnification

a. The Offeror shall defend, indemnify and hold harmless the Commission, including its members and department employees, from any claim or liability whether based on a claim for damages to real or personal property or to a person for any matter relating to or arising out of the Offeror's performance of its obligations under this Agreement.

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